

HINTS FOR REGISTERING YOUR SKATER FOR COMPETITION

WEBSITES: skatinginbc.com – BC/YK Section website – lists all competitions

skateokregion.com – Okanagan Region website – lists our region competitions

Go to the Section website home page, click on competitions, click on upcoming competitions and then click on the announcement for the competition you are entering your skater.

BEFORE YOU BEGIN THE ONLINE REGISTRATION:

- 1) REVIEW THE ANNOUNCEMENT – found on skatinginbc.com under Competitions – you may want to have this open on your computer when you do the online registration to refer to it.
Note the deadline for the online registration, entries beyond this date may not be accepted and if they are the entry fee will be double.
- 2) KNOW WHICH EVENT/S YOUR SKATER WILL BE IN: check with your coach if unsure
- 3) REVIEW THE GUIDELINES FOR THE EVENT/S: If you are unsure of your skater's current test level check with your coach or club test chairman. The announcement will give you details for any Local Organizing Committee (LOC) events and what their entry qualifications may be. For Elements events you will need to refer to the website: At skatinginbc.com home page click on Technical and on the drop down menu click on StarSkate and look for the 2014-2015 BC/YK Elements Events.
- 4) FOLLOW THE ONLINE REGISTRATION INSTRUCTIONS printed in the announcement. If it is your first time doing the online registration go to the link to Karelo.com and read the **I am new to Karelo.com.** You should log in and set up your skaters name and your password. Be sure to enter your skater's name in the contact information. This simple step will allow you to quickly enter your skater in the chosen events.
- 5) THINGS TO HAVE WITH YOU TO SUCCESSFULLY REGISTER:
 - Skater's 10 digit Skate Canada number
 - Coach's correct phone number and email address
 - Credit Card
 - List of events in which you are registering your skater
 - Digital copy of skater's music – MP3 format named "firstname_lastname event"
 - Remember that when determining age for all categories, it **is based on the age of the skater before July 1.**

- 6) FOLLOWING REGISTRATION: be sure to check your email for your registration confirmation and review it carefully to ensure your skater is registered (not you) and that they are in the correct events. If you do not receive an email or if you have made an error contact the registrar so corrections can be made in a timely manner.
- 7) CHECK THE WEBSITES FOR AN ALPHABETICAL LISTING OF COMPETITORS: the list will be posted within a week to 10 days from the entry deadline. It will show all registered skaters in alphabetical order and the events they are registered in. Make sure your skater's name is correct and that they are showing in the correct event/s. If not contact the competition registrar so corrections can be made.
- 8) CHECK WEBSITES FOR THE SCHEDULE: prior to the competition date, and after the Alphabetical list is posted the schedule of the events will be posted on the websites. Check carefully for the date and time of the events your skater will be in.
The lists and the schedules are done as quickly as possible but they are not instant and will only be completed after the registration deadline. So check the websites regularly for any posting.

Websites: skatinginbc.com - under the Competition heading click on upcoming competitions then click on the competition your skater is entering and check for skater lists and schedules w

For Okanagan Region Competitions, (Interclub and Regionals) our Competition Registrar is Janet Gordon ; please email your enquires to ggordon@persona.ca

For all other Competitions: check the announcement for the registrars contact information if you need to make a correction after registering online.